FORM NLRB-501 (3-21)

UNITED STATES OF AMERICA NATIONAL LABOR RELATIONS BOARD CHARGE AGAINST EMPLOYER

DO NOT WRITE IN THIS SPACE		
31-CA-321260	Date Filed 07/05/2023	

INSTRUCTIONS:

File an original with NLRB Regional Director for the Region in which the alleged unfair labor practice occurred or is occurring

Case

1. EMPLOYER AGAINST	WHOM CHARGE IS BROUGHT			
a. Name of Employer	b. Tel. No.			
Loma Linda Health Education Consortium	(b) (6), (b) (7)(C)			
Estina Final Fiscal Fiscal Constitution		c. Cell No.		
		f. Fax No (b) (6), (b) (7)(C)		
I. Address (Street, city, state, and ZIP code) e. Employer Representative		g. e-Mail ^{(b)(6),(b)(7)} Iluedu		
11234 Anderson Street, Loma Linda, CA 92354	(b) (6), (b) (7)(C)	h. Number of workers employed 800+		
i. Type of Establishment (factory, mine, wholesaler, etc.)	1			
Hospital/Medical Center ad Clinics	Hospital/Medical Center ad Clinics Health Care Services			
The above-named employer has engaged in and is engaging in unfair labor practices within the meaning of section 8(a), subsections (1) and (list subsections) 8(a)5 of the National Labor Relations Act, and these unfair labor practices are practices affecting commerce with the meaning of the Act, or these unfair labor practices are practices affecting commerce within the meaning of the Act and the Postal Reorganization Act.				
2. Basis of the Charge (set forth a clear and concise statem	ent of the facts constituting the alleged unfa	air labor practices)		
Within the six months immediately preceding the filing of this charge, the above-named employer, by and through its officers and/or agents, violated section 8(a)(1) and 8(a)(5) of the Act by refusing to bargain with the certified bargaining representative.				
3. Full name of party filing charge (if labor organization, give	e full name, including local name and numbe	er)		
Union of American Physicians and Dentists, AFS	CME, AFL-CIO			
4a. Address (Street and number, city, state, and ZIP code) 4b. Tel. No.				
FOO Conital Mall Coita 200		4c. Cell No.		
520 Capitol Mall, Suite 220 Sacramento, CA 95814		TC. CONTIO.		
		4d. Fax No.		
		4e. e-Mail		
5. Full name of national or international labor organization of which it is an affiliate or constituent unit (to be filled in when charge is filed by a				
labor organization) American Federation of State County, and Muni	cinal Employees			
American Federation of State, County, and Municipal Employees				
DECLARATION I declare that I have read the above charge and that the statements are true to the best of my knowledge		Tel. No. (213) 380-2344 Office, if any, Cell No.		
and belief.				
Michaela Hosner	Michaela F. Posner	Fax No.		
(signature of representative or person making charge)	(Print/type name and title or office, if any)	e-Mail mposner@unioncounsel.net		
Address: Weinberg, Roger & Rosenfeld 800 Wilshire Boulevard, Suite 1020	7/5/2023	nlrb@unioncounsel.net		
Los Angeles, CA 90017	(date)			

WILLFUL FALSE STATEMENTS ON THIS CHARGE CAN BE PUNISHED BY FINE AND IMPRISONMENT (U.S. CODE, TITLE 18, SECTION 1001)
PRIVACY ACT STATEMENT



Agency Website: www.nlrb.gov Telephone: (310)235-7351 Fax: (310)235-7420



Download NLRB Mobile App

July 6, 2023

(b) (6), (b) (7)(C)

REGION 31

SUITE 600

Loma Linda Health Education Consortium 11234 Anderson Street Loma Linda, CA 92354

11500 W OLYMPIC BLVD

Los Angeles, CA 90064-1753

Re: Loma Linda Health Education Consortium

Case 31-CA-321260

Dear (b) (6), (b) (7)(C)

Enclosed is a copy of a charge that has been filed in this case. This letter tells you how to contact the Board agent who will be investigating the charge, explains your right to be represented, discusses presenting your evidence, and provides a brief explanation of our procedures, including how to submit documents to the NLRB.

<u>Investigator</u>: This charge is being investigated by Field Attorney CATALINA ARANGO whose telephone number is (310)307-7323. If this Board agent is not available, you may contact Supervisory Field Attorney STEVEN WYLLIE whose telephone number is (310)307-7312.

Right to Representation: You have the right to be represented by an attorney or other representative in any proceeding before us. If you choose to be represented, your representative must notify us in writing of this fact as soon as possible by completing *Form NLRB-4701*, *Notice of Appearance*. This form is available on our website, **www.nlrb.gov**, or from an NLRB office upon your request.

If you are contacted by someone about representing you in this case, please be assured that no organization or person seeking your business has any "inside knowledge" or favored relationship with the National Labor Relations Board. Their knowledge regarding this proceeding was only obtained through access to information that must be made available to any member of the public under the Freedom of Information Act.

<u>Presentation of Your Evidence</u>: We seek prompt resolutions of labor disputes. Therefore, I urge you or your representative to submit a complete written account of the facts and a statement of your position with respect to the allegations set forth in the charge as soon as possible. If the Board agent later asks for more evidence, I strongly urge you or your representative to cooperate fully by promptly presenting all evidence relevant to the investigation. In this way, the case can be fully investigated more quickly. **Due to**

the nature of the allegations in the enclosed unfair labor practice charge, we have identified this case as one in which injunctive relief pursuant to Section 10(j) of the Act may be appropriate. Therefore, in addition to investigating the merits of the unfair labor practice allegations, the Board agent will also inquire into those factors relevant to making a determination as to whether or not 10(j) injunctive relief is appropriate in this case. Accordingly, please include your position on the appropriateness of Section 10(j) relief when you submit your evidence relevant to the investigation.

Full and complete cooperation includes providing witnesses to give sworn affidavits to a Board agent, and providing all relevant documentary evidence requested by the Board agent. Sending us your written account of the facts and a statement of your position is not enough to be considered full and complete cooperation. A refusal to fully cooperate during the investigation might cause a case to be litigated unnecessarily.

In addition, either you or your representative must complete the enclosed Commerce Questionnaire to enable us to determine whether the NLRB has jurisdiction over this dispute. If you recently submitted this information in another case, or if you need assistance completing the form, please contact the Board agent.

We will not honor requests to limit our use of position statements or evidence. Specifically, any material you submit may be introduced as evidence at a hearing before an administrative law judge regardless of claims of confidentiality. However, certain evidence produced at a hearing may be protected from public disclosure by demonstrated claims of confidentiality.

Further, the Freedom of Information Act may require that we disclose position statements or evidence in closed cases upon request, unless an exemption applies, such as those protecting confidential financial information or personal privacy interests.

<u>Preservation of all Potential Evidence:</u> Please be mindful of your obligation to preserve all relevant documents and electronically stored information (ESI) in this case, and to take all steps necessary to avoid the inadvertent loss of information in your possession, custody or control. Relevant information includes, but is not limited to, paper documents and all ESI (e.g. SMS text messages, electronic documents, emails, and any data created by proprietary software tools) related to the above-captioned case.

<u>Prohibition on Recording Affidavit Interviews:</u> It is the policy of the General Counsel to prohibit affiants from recording the interview conducted by Board agents when subscribing Agency affidavits. Such recordings may impede the Agency's ability to safeguard the confidentiality of the affidavit itself, protect the privacy of the affiant and potentially compromise the integrity of the Region's investigation.

<u>Correspondence:</u> All documents submitted to the Region regarding your case MUST be filed through the Agency's website, <u>www.nlrb.gov</u>. This includes all formal pleadings, briefs, as well as affidavits, documentary evidence, and position statements. The Agency requests all evidence submitted electronically to be in the form it is normally used and maintained in the course of business (i.e., native format). Where evidence submitted electronically is not in native

format, it should be submitted in a manner that retains the essential functionality of the native format (i.e., in a machine-readable and searchable electronic format).

If you have questions about the submission of evidence or expect to deliver a large quantity of electronic records, please promptly contact the Board agent investigating the charge. If you cannot e-file your documents, you must provide a statement explaining why you do not have access to the means for filing electronically or why filing electronically would impose an undue burden.

In addition, this Region will be issuing case-related correspondence and documents, including complaints, compliance specifications, dismissal letters, deferral letters, and withdrawal letters, electronically to the email address you provide. To ensure that you receive important case-related correspondence, please ensure that the Board Agent assigned to your case has your preferred email address. These steps will ensure that you receive correspondence faster and at a significantly lower cost to the taxpayer. If there is some reason you are unable to receive correspondence via email, please contact the agent assigned to your case to discuss the circumstances that prevent you from using email.

<u>Controlled Unclassified Information (CUI)</u>: This National Labor Relations Board (NLRB) proceeding may contain Controlled Unclassified Information (CUI). Subsequent information in this proceeding may also constitute CUI. National Archives and Records Administration (NARA) regulations at 32 CFR Part 2002 apply to all executive branch agencies that designate or handle information that meets the standards for CUI.

* * *

Information about the Agency, the procedures we follow in unfair labor practice cases and our customer service standards is available on our website, <u>www.nlrb.gov</u> or from an NLRB office upon your request. *NLRB Form 4541, Investigative Procedures* offers information that is helpful to parties involved in an investigation of an unfair labor practice charge.

We can provide assistance for persons with limited English proficiency or disability. Please let us know if you or any of your witnesses would like such assistance.

Very truly yours,

MORI RUBIN Regional Director

Enclosures:

- 1. Copy of Charge
- 2. Commerce Questionnaire
- 3. Notice of Federal Mediation and Conciliation Services for Bad Faith Bargaining Allegation





REGION 31 11500 W OLYMPIC BLVD SUITE 600 Los Angeles, CA 90064-1753

Agency Website: www.nlrb.gov Telephone: (310)235-7351 Fax: (310)235-7420 Download NLRB Mobile App

July 6, 2023

Michaela F. Posner, Attorney Weinberg Roger & Rosenfeld 800 Wilshire Boulevard, Suite 1020 Los Angeles, CA 90017

Re: Loma Linda Health Education Consortium

Case 31-CA-321260

Dear Ms. Posner

The charge that you filed in this case on July 05, 2023, has been docketed as case number 31-CA-321260. This letter tells you how to contact the Board agent who will be investigating the charge, explains your right to be represented, discusses presenting your evidence, and provides a brief explanation of our procedures, including how to submit documents to the NLRB.

<u>Investigator</u>: This charge is being investigated by Field Attorney CATALINA ARANGO whose telephone number is (310)307-7323. If this Board agent is not available, you may contact Supervisory Field Attorney STEVEN WYLLIE whose telephone number is (310)307-7312.

Right to Representation: You have the right to be represented by an attorney or other representative in any proceeding before us. If you choose to be represented, your representative must notify us in writing of this fact as soon as possible by completing *Form NLRB-4701*, *Notice of Appearance*. This form is available on our website, **www.nlrb.gov**, or from an NLRB office upon your request.

If you are contacted by someone about representing you in this case, please be assured that no organization or person seeking your business has any "inside knowledge" or favored relationship with the National Labor Relations Board. Their knowledge regarding this proceeding was only obtained through access to information that must be made available to any member of the public under the Freedom of Information Act.

<u>Presentation of Your Evidence</u>: As the party who filed the charge in this case, it is your responsibility to meet with the Board agent to provide a sworn affidavit, or provide other witnesses to provide sworn affidavits, and to provide relevant documents within your possession. Because we seek to resolve labor disputes promptly, you should be ready to promptly present your affidavit(s) and other evidence. If you have not yet scheduled a date and time for the Board agent to take your affidavit, please contact the Board agent to schedule the affidavit(s). If you fail to cooperate in promptly presenting your evidence, your charge may be dismissed without investigation.

Due to the nature of the allegations in the enclosed unfair labor practice charge, we have identified this case as one in which injunctive relief pursuant to Section 10(j) of the Act may be appropriate. Therefore, in addition to investigating the merits of the unfair labor practice allegations, the Board agent will also inquire into those factors relevant to making a determination as to whether or not 10(j) injunctive relief is appropriate in this case. Accordingly, please include your position on the appropriateness of Section 10(j) relief when you submit your evidence relevant to the investigation

<u>Preservation of all Potential Evidence:</u> Please be mindful of your obligation to preserve all relevant documents and electronically stored information (ESI) in this case, and to take all steps necessary to avoid the inadvertent loss of information in your possession, custody or control. Relevant information includes, but is not limited to, paper documents and all ESI (e.g. SMS text messages, electronic documents, emails, and any data created by proprietary software tools) related to the above-captioned case.

<u>Prohibition on Recording Affidavit Interviews:</u> It is the policy of the General Counsel to prohibit affiants from recording the interview conducted by Board agents when subscribing Agency affidavits. Such recordings may impede the Agency's ability to safeguard the confidentiality of the affidavit itself, protect the privacy of the affiant and potentially compromise the integrity of the Region's investigation.

<u>Correspondence</u>: All documents submitted to the Region regarding your case MUST be filed through the Agency's website, <u>www.nlrb.gov</u>. This includes all formal pleadings, briefs, as well as affidavits, documentary evidence, and position statements. The Agency requests all evidence submitted electronically to be in the form it is normally used and maintained in the course of business (i.e., native format). Where evidence submitted electronically is not in native format, it should be submitted in a manner that retains the essential functionality of the native format (i.e., in a machine-readable and searchable electronic format).

If you have questions about the submission of evidence or expect to deliver a large quantity of electronic records, please promptly contact the Board agent investigating the charge. If you cannot e-file your documents, you must provide a statement explaining why you do not have access to the means for filing electronically or why filing electronically would impose an undue burden.

In addition, this Region will be issuing case-related correspondence and documents, including complaints, compliance specifications, dismissal letters, deferral letters, and withdrawal letters, electronically to the email address you provide. Please ensure that you receive important case-related correspondence, please ensure that the Board Agent assigned to your case has your preferred email address. These steps will ensure that you receive correspondence faster and at a significantly lower cost to the taxpayer. If there is some reason you are unable to receive correspondence via email, please contact the agent assigned to your case to discuss the circumstances that prevent you from using email.

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- 3 -

* * *

Information about the Agency, the procedures we follow in unfair labor practice cases and our customer service standards is available on our website, **www.nlrb.gov** or from an NLRB office upon your request. *NLRB Form 4541, Investigative Procedures* offers information that is helpful to parties involved in an investigation of an unfair labor practice charge.

We can provide assistance for persons with limited English proficiency or disability. Please let us know if you or any of your witnesses would like such assistance.

Very truly yours,

MORI RUBIN Regional Director

Mori Rubin

Enclosures

- 1. Notice of Federal Mediation and Conciliation Services for Bad Faith Bargaining Allegation
- 2. Important Information About NLRB Investigations for Immigrant Workers (English & Spanish)

cc: Union of American Physicians and Dentists, AFSCME, AFL-CIO 520 Capitol Mall, Suite 220 Sacramento, CA 95814

NATIONAL LABOR RELATIONS BOARD

NOTICE OF APPEARANCE

Loma Linda Health Education Consortium	
and Weinberg Roger & Rosenfeld	CASE 31-CA-321260 Loma Linda Health Education Consortium
REGIONAL DIRECTOR EXECUTIVE SECRETARY NATIONAL LABOR RELATIONS BOARD Washington, DC 20570	GENERAL COUNSEL NATIONAL LABOR RELATIONS BOARD Washington, DC 20570
THE UNDERSIGNED HEREBY ENTERS APPEARANCE AS REPRESENTAT Loma Linda University Health Education Consortium	IVE OF
IN THE ABOVE-CAPTIONED MATTER.	
CHECK THE APPROPRIATE BOX(ES) BELOW: REPRESENTATIVE IS AN ATTORNEY	
E IF REPRESENTATIVE IS AN ATTORNEY, IN ORDER TO ENSURE TO CERTAIN DOCUMENTS OR CORRESPONDENCE FROM THE AGENCY IN BOX MUST BE CHECKED. IF THIS BOX IS NOT CHECKED, THE PARTY OF DOCUMENTS SUCH AS CHARGES, PETITIONS AND FORMAL DOCUMENT CASEHANDLING MANUAL.	ADDITION TO THOSE DESCRIBED BELOW, THIS WILL RECEIVE ONLY COPIES OF CERTAIN
(REPRESENTATIVE INFOR	MATION)
Jennifer L Mora	
560 Mission Street, Suite 3100 MAILING ADDRESS:	
San Francisco CA	
E-MAIL ADDRESS: jmora@seyfarth.com	
OFFICE TELEPHONE NUMBER: 4157321146	
CELL PHONE NUMBER:	_FAX:
SIGNATURE: (Please sign in ink.) DATE: Friday, July 7, 2023 1:22 PM Pacific Standard Time	

 $^{^1}$ IF CASE IS PENDING IN WASHINGTON AND NOTICE OF APPEARANCE IS SENT TO THE GENERAL COUNSEL OR THE EXECUTIVE SECRETARY, A COPY SHOULD BE SENT TO THE REGIONAL DIRECTOR OF THE REGION IN WHICH THE CASE WAS FILED SO THAT THOSE RECORDS WILL REFLECT THE APPEARANCE.

NATIONAL LABOR RELATIONS BOARD

NOTICE OF APPEARANCE

Loma Linda Health Education Consortium	
and Weinberg Roger & Rosenfeld	CASE 31-CA-321260 Loma Linda Health Education Consortium
REGIONAL DIRECTOR EXECUTIVE SECRETARY NATIONAL LABOR RELATIONS BOARD Washington, DC 20570	GENERAL COUNSEL NATIONAL LABOR RELATIONS BOARD Washington, DC 20570
THE UNDERSIGNED HEREBY ENTERS APPEARANCE AS REPRESENTAT Loma Linda University Health Education Consortium	IVE OF
IN THE ABOVE-CAPTIONED MATTER.	
CHECK THE APPROPRIATE BOX(ES) BELOW: REPRESENTATIVE IS AN ATTORNEY IF REPRESENTATIVE IS AN ATTORNEY, IN ORDER TO ENSURE TO CERTAIN DOCUMENTS OR CORRESPONDENCE FROM THE AGENCY IN BOX MUST BE CHECKED. IF THIS BOX IS NOT CHECKED, THE PARTY VIDOCUMENTS SUCH AS CHARGES, PETITIONS AND FORMAL DOCUMEN CASEHANDLING MANUAL.	ADDITION TO THOSE DESCRIBED BELOW, THIS WILL RECEIVE ONLY COPIES OF CERTAIN
(REPRESENTATIVE INFOR	MATION)
Christian J. Rowley	
560 Mission Street, Suite 3100 MAILING ADDRESS:	
San Francisco CA	
E-MAIL ADDRESS: crowley@seyfarth.com	
OFFICE TELEPHONE NUMBER: 4157321146	
CELL PHONE NUMBER:	FAX:
SIGNATURE: (Please sign in ink.) DATE: Friday, July 7, 2023 1:23 PM Pacific Standard Time	
DATE: 1 May, only 1, 2020 1.201 Will acilio otanidale fillie	

 $^{^1}$ IF CASE IS PENDING IN WASHINGTON AND NOTICE OF APPEARANCE IS SENT TO THE GENERAL COUNSEL OR THE EXECUTIVE SECRETARY, A COPY SHOULD BE SENT TO THE REGIONAL DIRECTOR OF THE REGION IN WHICH THE CASE WAS FILED SO THAT THOSE RECORDS WILL REFLECT THE APPEARANCE.

FORM NLRB-501 (3-21)

UNITED STATES OF AMERICA NATIONAL LABOR RELATIONS BOARD

CHARGE AGAINST EMPLOYER FIRST AMENDED

DO NOT WRITE IN THIS SPACE		
Case 31-CA-321260	Date Filed 7/26/2023	

INSTRUCTIONS:

File an original with NLRB Regional Director for the Region in which the alleged unfair labor practice occurred or is occurring

1. EMPLOYER AGAINST WHOM CHARGE IS BROUGHT			
a. Name of Employer Loma Linda Health Education Consortium		b. Tel. No. (b) (6), (b) (7)(C)	
		c. Cell No.	
	f. Fax No. (b) (6), (b) (7)(C)		
d. Address (Street, city, state, and ZIP code)	e. Employer Representative	g. e-Mail (10)(6),(10) (2) (10)edu	
11234 Anderson Street, Loma Linda, CA 92354	(b) (6), (b) (7)(C)	h. Number of workers employed 800+	
i. Type of Establishment (factory, mine, wholesaler, etc.)	. Identify principal product or service	-	
Hospital/Medical Center ad Clinics	Health Care Services		
The above-named employer has engaged in and is engaging in unfair labor practices within the meaning of section 8(a), subsections (1) and (list subsections) 8(a)5 of the National Labor Relations Act, and these unfair labor practices are practices affecting commerce with the meaning of the Act, or these unfair labor practices are practices affecting commerce within the meaning of the Act and the Postal Reorganization Act.			
2. Basis of the Charge (set forth a clear and concise statement of the facts constituting the alleged unfair labor practices) Within the six months immediately preceding the filing of this charge, the above-named employer, by and through its officers and/or agents, violated section 8(a)(1) and 8(a)(5) of the Act by refusing to bargain with the certified bargaining representative and refusal to provide requested information about the bargaining unit.			
Full name of party filing charge (if labor organization, give full name, including local name and number)			
Union of American Physicians and Dentists, AFSCME, AFL-CIO			
4a. Address (Street and number, city, state, and ZIP code) 4b. Tel. No.			
520 Capitol Mall, Suite 220 Sacramento, CA 95814	4c. Cell No.		
		4d. Fax No.	
		4e. e-Mail	
5. Full name of national or international labor organization of which it is an affiliate or constituent unit (to be filled in when charge is filed by a labor organization)			
American Federation of State, County, and Municipal Employees			
6. DECLARATION		Tel. No. (213) 380-2344	
I declare that I have read the above charge and that the statements and belief.		Office, if any, Cell No.	
Michaela Hosner	Michaela F. Posner	Fax No.	
(signature of representative or person making charge)	(Print/type name and title or office, if any)	e-Mail mposner@unioncounsel.net	
Address: Weinberg, Roger & Rosenfeld	7/26/2023	nlrb@unioncounsel.net	
800 Wilshire Boulevard, Suite 1020 Los Angeles, CA 90017	(date)	7	

WILLFUL FALSE STATEMENTS ON THIS CHARGE CAN BE PUNISHED BY FINE AND IMPRISONMENT (U.S. CODE, TITLE 18, SECTION 1001)
PRIVACY ACT STATEMENT



REGION 31 11500 W OLYMPIC BLVD SUITE 600 Los Angeles, CA 90064-1753

Agency Website: www.nlrb.gov Telephone: (310)235-7351 Fax: (310)235-7420 July 28, 2023 Download NLRB Mobile App

Christian J Rowley, Attorney at Law Seyfarth Shaw LLP 560 Mission St Ste 3100 San Francisco, CA 94105-2930

Jennifer L. Mora, Attorney Seyfarth Shaw LLP 560 Mission St Ste 3100 San Francisco, CA 94105-2930

Re: Loma Linda Health Education Consortium

Case 31-CA-321260

Dear Mr. Rowley, Ms. Mora:

Enclosed is a copy of the first amended charge that has been filed in this case.

<u>Investigator</u>: This charge is being investigated by Field Attorney CATALINA ARANGO whose telephone number is (310)307-7323. If the agent is not available, you may contact Supervisory Field Attorney STEVEN WYLLIE whose telephone number is (310)307-7312.

<u>Presentation of Your Evidence</u>: As you know, we seek prompt resolutions of labor disputes. Therefore, I urge you or your representative to submit a complete written account of the facts and a statement of your position with respect to the allegations in the first amended charge as soon as possible. If the Board agent later asks for more evidence, I strongly urge you or your representative to cooperate fully by promptly presenting all evidence relevant to the investigation. In this way, the case can be fully investigated more quickly.

<u>Preservation of all Potential Evidence:</u> Please be mindful of your obligation to preserve all relevant documents and electronically stored information (ESI) in this case, and to take all steps necessary to avoid the inadvertent loss of information in your possession, custody or control. Relevant information includes, but is not limited to, paper documents and all ESI (e.g. SMS text messages, electronic documents, emails, and any data created by proprietary software tools) related to the above-captioned case.

<u>Prohibition on Recording Affidavit Interviews:</u> It is the policy of the General Counsel to prohibit affiants from recording the interview conducted by Board agents when subscribing Agency affidavits. Such recordings may impede the Agency's ability to safeguard the confidentiality of the affidavit itself, protect the privacy of the affiant and potentially compromise the integrity of the Region's investigation.

Procedures: Pursuant to Section 102.5 of the Board's Rules and Regulations, parties must submit all documentary evidence, including statements of position, exhibits, sworn statements, and/or other evidence, by electronically submitting (E-Filing) them through the Agency's web site (www.nlrb.gov). You must e-file all documents electronically or provide a written statement explaining why electronic submission is not possible or feasible. Failure to comply with Section 102.5 will result in rejection of your submission. The Region will make its determination on the merits solely based on the evidence properly submitted. All evidence submitted electronically should be in the form in which it is normally used and maintained in the course of business (i.e., native format). Where evidence submitted electronically is not in native format, it should be submitted in a manner that retains the essential functionality of the native format (i.e., in a machine-readable and searchable electronic format). If you have questions about the submission of evidence or expect to deliver a large quantity of electronic records, please promptly contact the Board agent investigating the charge.

If the Agency does not issue a formal complaint in this matter, parties will be notified of the Regional Director's decision by email. Please ensure that the agent handling your case has your current email address.

Very truly yours,

MORI RUBIN Regional Director

Mori Rubin

Enclosure: Copy of first amended charge

cc: (b) (6), (b) (7)(C)

Loma Linda Health Education Consortium 11234 Anderson Street Loma Linda, CA 92354



REGION 31 11500 W OLYMPIC BLVD SUITE 600 Los Angeles, CA 90064-1753

Agency Website: www.nlrb.gov Telephone: (310)235-7351 Fax: (310)235-7420 July 28, 2023 Download NLRB Mobile App

Michaela F. Posner, ESQ. Weinberg Roger & Rosenfeld 800 Wilshire Boulevard, Suite 1020 Los Angeles, CA 90017

Re: Loma Linda Health Education Consortium

Case 31-CA-321260

Dear Ms. Posner:

We have docketed the first amended charge that you filed in this case.

<u>Investigator</u>: This charge is being investigated by Field Attorney CATALINA ARANGO whose telephone number is (310)307-7323. If the agent is not available, you may contact Supervisory Field Attorney STEVEN WYLLIE whose telephone number is (310)307-7312.

<u>Presentation of Your Evidence</u>: As the party who filed the charge in this case, it is your responsibility to meet with the Board agent to provide a sworn affidavit, or provide other witnesses to provide sworn affidavits, and to provide relevant documents within your possession. If you have additional evidence regarding the allegations in the first amended charge and you have not yet scheduled a date and time for the Board agent to obtain that evidence, please contact the Board agent to arrange to present that evidence. If you fail to cooperate in promptly presenting your evidence, your charge may be dismissed.

<u>Preservation of all Potential Evidence:</u> Please be mindful of your obligation to preserve all relevant documents and electronically stored information (ESI) in this case, and to take all steps necessary to avoid the inadvertent loss of information in your possession, custody or control. Relevant information includes, but is not limited to, paper documents and all ESI (e.g. SMS text messages, electronic documents, emails, and any data created by proprietary software tools) related to the above-captioned case.

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comply with Section 102.5 will result in rejection of your submission. The Region will make its determination on the merits solely based on the evidence properly submitted. All evidence submitted electronically should be in the form in which it is normally used and maintained in the course of business (i.e., native format). Where evidence submitted electronically is not in native format, it should be submitted in a manner that retains the essential functionality of the native format (i.e., in a machine-readable and searchable electronic format). If you have questions about the submission of evidence or expect to deliver a large quantity of electronic records, please promptly contact the Board agent investigating the charge.

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Very truly yours,

MORI RUBIN Regional Director

Mori Rubin

cc: Union of American Physicians and Dentists, AFSCME, AFL-CIO 520 Capitol Mall, Suite 220 Sacramento, CA 95814 FORM NLRB-501 (3-21)

UNITED STATES OF AMERICA NATIONAL LABOR RELATIONS BOARD

CHARGE AGAINST EMPLOYER SECOND AMENDED

DO NOT WRITE IN THIS SPACE		
Case	31-CA-321260	Date Filed 08/16/2023

INSTRUCTIONS:

File an original with NLRB Regional Director for the Region in which the alleged unfair labor practice occurred or is occurring

1. EMPLOYER AGAINST WHOM CHARGE IS BROUGHT			
a. Name of Employer Loma Linda Inland Empire Consortium for Healthcare Education d/b/a Loma Linda University Health Education Consortium		b. Tel. No. (b) (6), (b) (7)(C) c. Cell No.	
		f. Fax No. (b) (6), (b) (7)(C)	
d. Address (Street, city, state, and ZIP code)	e. Employer Representative	g. e-Mail (1) (6) (6) (7) (2) (1) (1) (1) (1) (1) (1) (1) (1) (1) (1	
11234 Anderson Street, Loma Linda, CA 92354	(b) (6), (b) (7)(C)	h. Number of workers employed 800+	
i. Type of Establishment (factory, mine, wholesaler, etc.)	. Identify principal product or service		
Hospital/Medical Center ad Clinics	Health Care Services		
The above-named employer has engaged in and is engaging in unfair labor practices within the meaning of section 8(a), subsections (1) and (list subsections) 8(a)5 of the National Labor Relations Act, and these unfair labor practices are practices affecting commerce with the meaning of the Act, or these unfair labor practices are practices affecting commerce within the meaning of the Act and the Postal Reorganization Act.			
2. Basis of the Charge (set forth a clear and concise statem	nent of the facts constituting the alleged unfai	r labor practices)	
Within the six months immediately preceding the filing of this charge, the above-named employer, by and through its officers and/or agents, violated section 8(a)(1) and 8(a)(5) of the Act by refusing to bargain with the certified bargaining representative and refusal to provide requested information about the bargaining unit.			
3. Full name of party filing charge (if labor organization, give full name, including local name and number)			
Union of American Physicians and Dentists, AFSCME, AFL-CIO			
4a. Address (Street and number, city, state, and ZIP code) 4b. Tel. No.			
520 Capitol Mall, Suite 220	4c. Cell No.		
Sacramento, CA 95814		4d. Fax No.	
		4e. e-Mail	
Full name of national or international labor organization of labor organization)	which it is an affiliate or constituent unit (to be	e filled in when charge is filed by a	
American Federation of State, County, and Municipal Employees			
6. DECLARATION		Tel. No. (213) 380-2344	
I declare that I have read the above charge and that the statements are true to the best of my knowledge and belief.		Office, if any, Cell No.	
Michaela Hosner	Michaela F. Posner	Fax No.	
(signature of representative or person making charge)	(Print/type name and title or office, if any)	e-Mail mposner@unioncounsel.net	
Address: Weinberg, Roger & Rosenfeld	8/16/2023	nlrb@unioncounsel.net	
800 Wilshire Boulevard, Suite 1020	(date)	†	
Los Angeles, CA 90017	,,		

WILLFUL FALSE STATEMENTS ON THIS CHARGE CAN BE PUNISHED BY FINE AND IMPRISONMENT (U.S. CODE, TITLE 18, SECTION 1001)
PRIVACY ACT STATEMENT



Agency Website: www.nlrb.gov Telephone: (310)235-7351 Fax: (310)235-7420



Mobile App

August 17, 2023

(b) (6), (b) (7)(C)

REGION 31

SUITE 600

Loma Linda Inland Empire Consortium for Healthcare Education d/b/a Loma Linda University Health Education Consortium 11234 Anderson Street Loma Linda, CA 92354

11500 W OLYMPIC BLVD

Los Angeles, CA 90064-1753

Re: Loma Linda Inland Empire Consortium for Healthcare Education d/b/a Loma Linda University Health Education Consortium

Case 31-CA-321260

Dear (b) (6), (b) (7)(C)

Enclosed is a copy of the Second Amended Charge that has been filed in this case.

<u>Investigator</u>: This charge is being investigated by Field Attorney CATALINA ARANGO whose telephone number is (310)307-7323. If the agent is not available, you may contact Supervisory Field Attorney STEVEN WYLLIE whose telephone number is (310) 307-7312.

<u>Presentation of Your Evidence</u>: As you know, we seek prompt resolutions of labor disputes. Therefore, I urge you or your representative to submit a complete written account of the facts and a statement of your position with respect to the allegations in the second amended charge as soon as possible. If the Board agent later asks for more evidence, I strongly urge you or your representative to cooperate fully by promptly presenting all evidence relevant to the investigation. In this way, the case can be fully investigated more quickly.

<u>Preservation of all Potential Evidence:</u> Please be mindful of your obligation to preserve all relevant documents and electronically stored information (ESI) in this case, and to take all steps necessary to avoid the inadvertent loss of information in your possession, custody or control. Relevant information includes, but is not limited to, paper documents and all ESI (e.g. SMS text messages, electronic documents, emails, and any data created by proprietary software tools) related to the above-captioned case.

<u>Prohibition on Recording Affidavit Interviews:</u> It is the policy of the General Counsel to prohibit affiants from recording the interview conducted by Board agents when subscribing Agency affidavits. Such recordings may impede the Agency's ability to safeguard the confidentiality of the affidavit itself, protect the privacy of the affiant and potentially compromise the integrity of the Region's investigation.

Loma Linda Inland Empire Consortium for Healthcare Education d/b/a Loma Linda University Health Education Consortium Case 31-CA-321260

Procedures: Pursuant to Section 102.5 of the Board's Rules and Regulations, parties must submit all documentary evidence, including statements of position, exhibits, sworn statements, and/or other evidence, by electronically submitting (E-Filing) them through the Agency's web site (www.nlrb.gov). You must e-file all documents electronically or provide a written statement explaining why electronic submission is not possible or feasible. Failure to comply with Section 102.5 will result in rejection of your submission. The Region will make its determination on the merits solely based on the evidence properly submitted. All evidence submitted electronically should be in the form in which it is normally used and maintained in the course of business (i.e., native format). Where evidence submitted electronically is not in native format, it should be submitted in a manner that retains the essential functionality of the native format (i.e., in a machine-readable and searchable electronic format). If you have questions about the submission of evidence or expect to deliver a large quantity of electronic records, please promptly contact the Board agent investigating the charge.

If the Agency does not issue a formal complaint in this matter, parties will be notified of the Regional Director's decision by email. Please ensure that the agent handling your case has your current email address.

Very truly yours,

MORI RUBIN Regional Director

Enclosure: Copy of Second Amended Charge

cc: Christian J Rowley, Esq.
Seyfarth Shaw LLP
560 Mission Street, Suite 3100
San Francisco, CA 94105-2930

Jennifer L. Mora, Esq. Seyfarth Shaw LLP 560 Mission Street, Suite 3100 San Francisco, CA 94105-2930



Agency Website: www.nlrb.gov Telephone: (310)235-7351 Fax: (310)235-7420



August 17, 2023

Michaela F. Posner, Esq. Weinberg Roger & Rosenfeld 800 Wilshire Blvd, Suite 1020 Los Angeles, CA 90017

REGION 31

SUITE 600

11500 W OLYMPIC BLVD

Los Angeles, CA 90064-1753

Re: Loma Linda Inland Empire Consortium for

Healthcare Education d/b/a Loma Linda University Health Education Consortium

Case 31-CA-321260

Dear Ms. Posner:

We have docketed the Second Amended Charge that you filed in this case.

<u>Investigator</u>: This charge is being investigated by Field Attorney CATALINA ARANGO whose telephone number is (310)307-7323. If the agent is not available, you may contact Supervisory Field Attorney STEVEN WYLLIE whose telephone number is (310) 307-7312.

<u>Presentation of Your Evidence</u>: As the party who filed the charge in this case, it is your responsibility to meet with the Board agent to provide a sworn affidavit, or provide other witnesses to provide sworn affidavits, and to provide relevant documents within your possession. If you have additional evidence regarding the allegations in the second amended charge and you have not yet scheduled a date and time for the Board agent to obtain that evidence, please contact the Board agent to arrange to present that evidence. If you fail to cooperate in promptly presenting your evidence, your charge may be dismissed.

<u>Preservation of all Potential Evidence:</u> Please be mindful of your obligation to preserve all relevant documents and electronically stored information (ESI) in this case, and to take all steps necessary to avoid the inadvertent loss of information in your possession, custody or control. Relevant information includes, but is not limited to, paper documents and all ESI (e.g. SMS text messages, electronic documents, emails, and any data created by proprietary software tools) related to the above-captioned case.

<u>Prohibition on Recording Affidavit Interviews:</u> It is the policy of the General Counsel to prohibit affiants from recording the interview conducted by Board agents when subscribing Agency affidavits. Such recordings may impede the Agency's ability to safeguard the confidentiality of the affidavit itself, protect the privacy of the affiant and potentially compromise the integrity of the Region's investigation.

- 2 -

<u>Procedures</u>: Pursuant to Section 102.5 of the Board's Rules and Regulations, parties must submit all documentary evidence, including statements of position, exhibits, sworn statements, and/or other evidence, by electronically submitting (E-Filing) them through the Agency's web site (www.nlrb.gov). You must e-file all documents electronically or provide a written statement explaining why electronic submission is not possible or feasible. Failure to comply with Section 102.5 will result in rejection of your submission. The Region will make its determination on the merits solely based on the evidence properly submitted. All evidence submitted electronically should be in the form in which it is normally used and maintained in the course of business (i.e., native format). Where evidence submitted electronically is not in native format (i.e., in a machine-readable and searchable electronic format). If you have questions about the submission of evidence or expect to deliver a large quantity of electronic records, please promptly contact the Board agent investigating the charge.

If the Agency does not issue a formal complaint in this matter, parties will be notified of the Regional Director's decision by email. Please ensure that the agent handling your case has your current email address.

Very truly yours,

MORI RUBIN Regional Director

cc: Union of American Physicians and Dentists, AFSCME, AFL-CIO 520 Capitol Mall, Suite 220 Sacramento, CA 95814

UNITED STATES OF AMERICA BEFORE THE NATIONAL LABOR RELATIONS BOARD REGION 31

LOMA LINDA INLAND EMPIRE CONSORTIUM FOR HEALTHCARE EDUCATION D/B/A LOMA LINDA UNIVERSITY HEALTH EDUCATION CONSORTIUM

and

Case 31-CA-321260

UNION OF AMERICAN PHYSICIANS & DENTISTS (UAPD)

COMPLAINT AND NOTICE OF HEARING

This Complaint and Notice of Hearing is based on a charge filed by Union of American Dentists & Physicians (the Union or Charging Party). It is issued pursuant to Section 10(b) of the National Labor Relations Act (the Act), 29 U.S.C. § 151 et seq., and Section 102.15 of the Rules and Regulations of the National Labor Relations Board (the Board) and alleges that Loma Linda Inland Empire Consortium for Healthcare Education (Respondent or LLUHEC) has violated the Act as described below.

1. The charge in this proceeding was filed by the Union as set forth in the following table, and served upon the Respondent on the dates indicated by U.S. mail.

Case No.	Amendment	Date Filed	Date Served
31-CA-321260	N/A	7/5/23	7/6/23
31-CA-321260	First Amended	7/26/23	7/28/23
31-CA-321260	Second Amended	8/16/23	8/17/23

- 2. (a) At all material times, Respondent has been a California religious nonprofit organization with an office and place of business in Loma Linda, California and has been engaged in operating a graduate medical education program that trains medical residents and fellows.
- (b) In conducting its operations during the 12-month period ending December 31, 2022, Respondent derived gross revenues in excess of \$250,000.
- (c) During the period of time described above in paragraph 2(b), Respondent purchased and received goods valued in excess of \$5,000 directly from points located outside the State of California.
- 3. At all material times, Respondent has been an employer engaged in commerce within the meaning of Section 2(2), (6), and (7) of the Act.
- 4. At all material times, the Charging Party has been a labor organization within the meaning of Section 2(5) of the Act.
- 5. (a) The following employees of Respondent LLUHEC constitute a unit appropriate for the purposes of collective bargaining within the meaning of Section 9(b) of the Act ("the Unit"):

<u>Included</u>: All full-time and regular part-time Residents and Fellows enrolled in one of LLUHEC's residency or fellowship programs and assigned to one of the locations that participate in the program.

<u>Excluded</u>: All Chief Residents, attending Physicians, faculty, Residents and Fellows enrolled at a non-LLUHEC residency or fellowship program, clerical employees, confidential employees, guard, and supervisors as defined by the Act, as amended.

(b) Between May 31, 2023, and June 22, 2023, a representation election was conducted by U.S. mail among the employees in the Unit and on June 30, 2023, the Acting Regional Director of Region 31 issued a Certification of Representative, which certified the Charging Party as the exclusive collective-bargaining representative of the Unit.

- (c) On June 9, 2023, Respondent filed with the Board a request for review of the Regional Director's Decision and Direction of Election in Case 31-RC-312064.
- (d) Respondent's Request for Review described above in paragraph 5(c) is pending before the Board.
- (e) At all times since June 30, 2023, based on Section 9(a) of the Act, the Union has been the exclusive collective-bargaining representative of the Unit.
- 6. (a) About July 3, 2023, the Union, by electronic mail, requested that Respondent recognize the Union and bargain collectively with the Union as the exclusive collective-bargaining representative of the Unit.
- (b) Since about July 3, 2023, Respondent, has failed and refused to recognize and bargain with the Union as the exclusive collective-bargaining representative of the Unit.
- 7. (a) Since about July 3, 2023, by electronic mail, the Union has requested in writing that Respondent furnish the Union with the following information:

An up-to-date list of the Residents and Fellows, as well as Incoming Residents and Fellows, including their names, phone numbers and personal as well as LLUHEC email addresses. (Please note on the list those Residents and Fellows who are leaving their respective programs.)

- (b) The information requested by the Union, as described above in paragraph 7(a) is necessary for, and relevant to, the Union's performance of its duties as the exclusive collective-bargaining representative of the Unit.
- (c) Since about July 3, 2023, Respondent has failed and refused to furnish the Union with the information requested by it as described above in paragraph 7(a).
- 8. By the conduct described above in paragraphs 6(b) and 7(c), Respondent has been failing and refusing to bargain collectively and in good faith with the exclusive collective bargaining representative of its employees in violation of Section 8(a)(1) and (5) of the Act.

9. The unfair labor practices of Respondent described above affect commerce within the meaning of Section 2(6) and (7) of the Act.

WHEREFORE, as part of the remedy for the unfair labor practices alleged above, the General Counsel seeks an Order requiring:

i. Respondent to bargain in good faith with the Union, on request, for the period required by *Mar-Jac Poultry Co.*, 136 NLRB 785 (1962), as the recognized bargaining representative in the Unit. The General Counsel requests that, to ensure that the employees are accorded the services of their selected bargaining agent for the period provided by law, the initial period of the certification be construed as beginning on the date the Respondent begins to bargain in good faith with the Union.

The General Counsel further seeks all other relief as may be just and proper to remedy the unfair labor practices alleged.

ANSWER REQUIREMENT

Respondent is notified that, pursuant to Sections 102.20 and 102.21 of the Board's Rules and Regulations, it must file an answer to the complaint. The answer must be <u>received by this</u> office on or before September 26, 2023, or postmarked on or before September 25, 2023.

Respondent should file an original and four copies of the answer with this office and serve a copy of the answer on each of the other parties. An answer may also be filed electronically through the Agency's website. To file electronically, go to <u>www.nlrb.gov</u>, click on E-File

Documents, enter the NLRB Case Number, and follow the detailed instructions. The responsibility for the receipt and usability of the answer rests exclusively upon the sender. Unless notification on the Agency's website informs users that the Agency's E-Filing system is officially

determined to be in technical failure because it is unable to receive documents for a continuous period of more than 2 hours after 12:00 noon (Eastern Time) on the due date for filing, a failure to timely file the answer will not be excused on the basis that the transmission could not be accomplished because the Agency's website was off-line or unavailable for some other reason. The Board's Rules and Regulations require that an answer be signed by counsel or non-attorney representative for represented parties or by the party if not represented. See Section 102.21. If the answer being filed electronically is a pdf document containing the required signature, no paper copies of the answer need to be transmitted to the Regional Office. However, if the electronic version of an answer to a complaint is not a pdf file containing the required signature, then the E-filing rules require that such answer containing the required signature continue to be submitted to the Regional Office by traditional means within three (3) business days after the date of electronic filing. Service of the answer on each of the other parties must still be accomplished by means allowed under the Board's Rules and Regulations. The answer may not be filed by facsimile transmission. If no answer is filed, or if an answer is filed untimely, the Board may find, pursuant to a Motion for Default Judgment, that the allegations in the complaint' are true.

NOTICE OF HEARING

PLEASE TAKE NOTICE THAT on Monday, December 11, 2023, at 9:00 am at 11500 West Olympic Blvd, Suite 600 Los Angeles, CA 90064 in a hearing room to be determined, and on consecutive days thereafter until concluded, a hearing will be conducted before an administrative law judge of the National Labor Relations Board. At the hearing, Respondent and any other party to this proceeding have the right to appear and present testimony regarding the allegations in this complaint. The procedures to be followed at the hearing are described in the

attached Form NLRB-4668. The procedure to request a postponement of the hearing is described in the attached Form NLRB-4338.

Dated: September 12, 2023

JOANNA SILVERMAN
Acting Regional Director

National Labor Relations Board

Region 31

11500 West Olympic Blvd, Suite 600

Los Angeles, CA 90064-1753

Attachments

Case 31-CA-321260

The issuance of the notice of formal hearing in this case does not mean that the matter cannot be disposed of by agreement of the parties. On the contrary, it is the policy of this office to encourage voluntary adjustments. The examiner or attorney assigned to the case will be pleased to receive and to act promptly upon your suggestions or comments to this end.

An agreement between the parties, approved by the Regional Director, would serve to cancel the hearing. However, unless otherwise specifically ordered, the hearing will be held at the date, hour, and place indicated. Postponements *will not be granted* unless good and sufficient grounds are shown *and* the following requirements are met:

- (1) The request must be in writing. An original and two copies must be filed with the Regional Director when appropriate under 29 CFR 102.16(a) or with the Division of Judges when appropriate under 29 CFR 102.16(b).
- (2) Grounds must be set forth in *detail*;
- (3) Alternative dates for any rescheduled hearing must be given;
- (4) The positions of all other parties must be ascertained in advance by the requesting party and set forth in the request; and
- (5) Copies must be simultaneously served on all other parties (listed below), and that fact must be noted on the request.

Except under the most extreme conditions, no request for postponement will be granted during the three days immediately preceding the date of hearing.

(b) (6), (b) (7)(C)

Loma Linda Inland Empire Consortium for Healthcare Education d/b/a Loma Linda University Health Education Consortium 11234 Anderson Street Loma Linda, CA 92354

Jennifer L. Mora, Esq. Seyfarth Shaw LLP 560 Mission Street, Suite 3100 San Francisco, CA 94105-2930

Christian J Rowley, Esq. Seyfarth Shaw LLP 560 Mission Street, Suite 3100 San Francisco, CA 94105-2930 Michaela F. Posner, Esq. Weinberg Roger & Rosenfeld 800 Wilshire Blvd, Suite 1020 Los Angeles, CA 90017

Union of American Physicians and Dentists, AFSCME, AFL-CIO 520 Capitol Mall, Suite 220 Sacramento, CA 95814

Procedures in NLRB Unfair Labor Practice Hearings

The attached complaint has scheduled a hearing that will be conducted by an administrative law judge (ALJ) of the National Labor Relations Board who will be an independent, impartial finder of facts and applicable law. **You may be represented at this hearing by an attorney or other representative**. If you are not currently represented by an attorney, and wish to have one represent you at the hearing, you should make such arrangements as soon as possible. A more complete description of the hearing process and the ALJ's role may be found at Sections 102.34, 102.35, and 102.45 of the Board's Rules and Regulations. The Board's Rules and regulations are available at the following link: www nlrb.gov/sites/default/files/attachments/basic-page/node-1717/rules and regs part 102.pdf.

The NLRB allows you to file certain documents electronically and you are encouraged to do so because it ensures that your government resources are used efficiently. To e-file go to the NLRB's website at www.nlrb.gov, click on "e-file documents," enter the 10-digit case number on the complaint (the first number if there is more than one), and follow the prompts. You will receive a confirmation number and an e-mail notification that the documents were successfully filed.

Although this matter is set for trial, this does not mean that this matter cannot be resolved through a settlement agreement. The NLRB recognizes that adjustments or settlements consistent with the policies of the National Labor Relations Act reduce government expenditures and promote amity in labor relations and encourages the parties to engage in settlement efforts.

I. BEFORE THE HEARING

The rules pertaining to the Board's pre-hearing procedures, including rules concerning filing an answer, requesting a postponement, filing other motions, and obtaining subpoenas to compel the attendance of witnesses and production of documents from other parties, may be found at Sections 102.20 through 102.32 of the Board's Rules and Regulations. In addition, you should be aware of the following:

- Special Needs: If you or any of the witnesses you wish to have testify at the hearing have special needs and require auxiliary aids to participate in the hearing, you should notify the Regional Director as soon as possible and request the necessary assistance. Assistance will be provided to persons who have handicaps falling within the provisions of Section 504 of the Rehabilitation Act of 1973, as amended, and 29 C.F.R. 100.603.
- Pre-hearing Conference: One or more weeks before the hearing, the ALJ may conduct a telephonic prehearing conference with the parties. During the conference, the ALJ will explore whether the case may be settled, discuss the issues to be litigated and any logistical issues related to the hearing, and attempt to resolve or narrow outstanding issues, such as disputes relating to subpoenaed witnesses and documents. This conference is usually not recorded, but during the hearing the ALJ or the parties sometimes refer to discussions at the pre-hearing conference. You do not have to wait until the prehearing conference to meet with the other parties to discuss settling this case or any other issues.

II. DURING THE HEARING

The rules pertaining to the Board's hearing procedures are found at Sections 102.34 through 102.43 of the Board's Rules and Regulations. Please note in particular the following:

- <u>Witnesses and Evidence</u>: At the hearing, you will have the right to call, examine, and cross-examine witnesses and to introduce into the record documents and other evidence.
- Exhibits: Each exhibit offered in evidence must be provided in duplicate to the court reporter and a copy of each of each exhibit should be supplied to the ALJ and each party when the exhibit is offered in evidence. If a copy of any exhibit is not available when the original is received, it will be the responsibility of the party offering such exhibit to submit the copy to the ALJ before the close of hearing.

If a copy is not submitted, and the filing has not been waived by the ALJ, any ruling receiving the exhibit may be rescinded and the exhibit rejected.

- <u>Transcripts</u>: An official court reporter will make the only official transcript of the proceedings, and all citations in briefs and arguments must refer to the official record. The Board will not certify any transcript other than the official transcript for use in any court litigation. Proposed corrections of the transcript should be submitted, either by way of stipulation or motion, to the ALJ for approval. Everything said at the hearing while the hearing is in session will be recorded by the official reporter unless the ALJ specifically directs off-the-record discussion. If any party wishes to make off-the-record statements, a request to go off the record should be directed to the ALJ.
- <u>Oral Argument</u>: You are entitled, on request, to a reasonable period of time at the close of the hearing for oral argument, which shall be included in the transcript of the hearing. Alternatively, the ALJ may ask for oral argument if, at the close of the hearing, if it is believed that such argument would be beneficial to the understanding of the contentions of the parties and the factual issues involved.
- <u>Date for Filing Post-Hearing Brief</u>: Before the hearing closes, you may request to file a written brief or proposed findings and conclusions, or both, with the ALJ. The ALJ has the discretion to grant this request and to will set a deadline for filing, up to 35 days.

III. AFTER THE HEARING

The Rules pertaining to filing post-hearing briefs and the procedures after the ALJ issues a decision are found at Sections 102.42 through 102.48 of the Board's Rules and Regulations. Please note in particular the following:

- Extension of Time for Filing Brief with the ALJ: If you need an extension of time to file a post-hearing brief, you must follow Section 102.42 of the Board's Rules and Regulations, which requires you to file a request with the appropriate chief or associate chief administrative law judge, depending on where the trial occurred. You must immediately serve a copy of any request for an extension of time on all other parties and furnish proof of that service with your request. You are encouraged to seek the agreement of the other parties and state their positions in your request.
- ALJ's Decision: In due course, the ALJ will prepare and file with the Board a decision in this matter. Upon receipt of this decision, the Board will enter an order transferring the case to the Board and specifying when exceptions are due to the ALJ's decision. The Board will serve copies of that order and the ALJ's decision on all parties.
- Exceptions to the ALJ's Decision: The procedure to be followed with respect to appealing all or any part of the ALJ's decision (by filing exceptions with the Board), submitting briefs, requests for oral argument before the Board, and related matters is set forth in the Board's Rules and Regulations, particularly in Section 102.46 and following sections. A summary of the more pertinent of these provisions will be provided to the parties with the order transferring the matter to the Board.